



### ROOM INFORMATION SYSTEM

- › Electronic guide system to shelf locations of books and to service areas
- › Can be opened via the website or directly from the literature search

### SCANNING

- › Scanners and scan tents on floors
- › Free of charge, bring USB stick

### SEARCHING FOR ITEMS

- › Searching for books, journals, essays (printed and online) in the Primus Gateway: [primus.ub.hu-berlin.de/en](https://primus.ub.hu-berlin.de/en)
- › Help: Information desks and subject librarians

### STUDY CARRELS

- › 20 one-person carrels for students of Humboldt Universität zu Berlin working on their final exam papers
- › Eight-week reservation period (application six times a year)
- › Eight carrels on Floor 5 for daily use without prior reservation for HU students

### TECHNICAL SUPPORT

- › Enquiries: Information desk of the Computer and Media Service (CMS) on Floor 1, service hours: Mon–Fri 9 am – 6 pm  
<https://hu.berlin/userhelp>

### TEXTBOOK COLLECTION

- › Ground Floor, only for HU members
- › Loan period: 28 days

### USER ID

- › HU students: Student card / Campus-Card
- › All others: Library card
- › Valid at all HU libraries
- › Must be renewed annually at the library
- › Free of charge

### UNIVERSITY LIBRARY JACOB-UND-WILHELM-GRIMM-ZENTRUM

Geschwister-Scholl-Str. 1/3  
D-10117 Berlin  
Phone: +49 (0)30/2093-99370  
Email: [info@ub.hu-berlin.de](mailto:info@ub.hu-berlin.de)  
[www.ub.hu-berlin.de/en/grimm-zentrum](https://www.ub.hu-berlin.de/en/grimm-zentrum)

### OPENING HOURS

Mon–Fri 9 am – midnight  
Sat–Sun 10 am – 10 pm

### SERVICE HOURS

Mon–Fri 9 am – 7 pm  
Sat 10 am – 6 pm

### RESEARCH READING ROOM

Mon–Fri 10 am – 8 pm

Updated: October 2024



[www.ub.hu-berlin.de/en/grimm-zentrum](https://www.ub.hu-berlin.de/en/grimm-zentrum)



# JACOB-UND-WILHELM-GRIMM-ZENTRUM

## Jacob-und-Wilhelm-Grimm-Zentrum

The University Library in the Jacob-und-Wilhelm-Grimm-Zentrum provides immediate and unrestricted access to most items and is open from 9 am until midnight on weekdays. The attractive building houses a collection of roughly 2 million volumes in the subjects of humanities, cultural studies, sociology and economics; most of which are available for borrowing. Furthermore, the library provides access to a wide range of e-journals, ebooks and databases. Besides 1.120 individual workplaces (of which 450 are equipped with a PC), there are 18 group study rooms and 40 study carrels. The Computer and Media Service on Floor 1 additionally offers an extensive range of services and support.

## Overview of the Grimm-Zentrum



### ACCESSIBILITY

- > Parking space for the disabled and barrier-free access
- > Barrier-free counters and toilets, lift from Lower Ground Floor to Floor 7
- > Height-adjustable desks on Floors 2, 3 and 6
- > 2 Study carrels for visually or physically handicapped readers on Floor 2

### BORROWING

- > Loan period: 28 days
- > Fees are only charged for overdue loans
- > Limit: 100 in total (all HU libraries)
- > Self-check-out with PIN on Ground Floor
- > Pick up reserved books at the pick-up shelves on Ground Floor

### BREAK DISC

- > Set the current time when leaving the workplace
- > You lose your right to the workplace if you leave it for more than 60 minutes.

### CHILDREN

- > 8 workplaces for studying with children in 'Berliner Volksbank Kinderstube'
- > with integrated play area on Floor 7
- > Keycard available at the security staff on Ground Floor

### CLOAKROOM LOCKERS

- > Lockers with your own padlock (lock hasp must be 5 – 6 mm in diameter) and lockers with MensaCard
- > Utilisation during opening hours, checked and cleared after closing

### COURSES, TOURS AND WEBINARS

- > Searching for items: Discover search tools and databases
- > Refer to website for dates and registration for tours and webinars: <https://link.ub.hu-berlin.de/tours-trainings>

### GROUP STUDY ROOMS

- > For group learning and discussions
- > On Floor 3
- > Booking: Boards on doors to the rooms



### HU HOMEZONE

- > Reserved study spaces for HU members
- > All study spaces on Floors 1–5
- > Daily between 9 am – 7 pm
- > Does not apply to computer rooms and group study rooms

### INTERNET ACCESS

- > Only with an account of the Computer and Media Service (CMS)
- > HU students: Automatically with matriculation
- > Non-HU-Members: Registration and password change

### MEDIA LIBRARY

- > On Floor 7
- > Collection of microforms, photographs, different-sized slides, DVDs
- > Digitisation of microforms (bring own pen drive)
- > Off-site DVD loan
- > Opening hours during terms: Mon–Fri 9 am – 5 pm, Tue 9 am – 8 pm, Thu 9 am – 2 pm, Sat 10 am – 3 pm

### MEETING AND SOLO BOXES FOR HU MEMBERS

- > Soundproof booths for group work or participation in video conferences for 1 - 4 persons (with reservation)
- > Meeting Boxes on Floor 1, 2 and 4
- > Solo Boxes on the Ground Floor, Floor 3, 5 and 7

### MENSACARD

- > For the lockers in the cloakroom
- > For paying fees
- > Mensacards can be recharged at the machine in the foyer

### OPEN-SHELF ACCESS

- > No reservation necessary
- > 2 million freely-accessible volumes
- > Shelf classification

### REGISTERING

- > HU students: Registered automatically with matriculation
- > All others: With ID card or passport and proof of residency

### RENEWAL OF LOANS

- > Self-renewing option via user account, as long as the items are not reserved by other readers
- > Maximum 182 day loan period

### RETURNING ITEMS

- > During opening hours at the self-return machine in the foyer
- > Also possible in all HU libraries (except Law Branch Library)
- > Loan renewal during service hours at the desk